

VACANCY ANNOUNCEMENT

(Announcement Number: 12-44)

The U.S. Embassy in Kathmandu is seeking an individual for the position of Truck Driver (Maintenance).

OPEN TO: All Interested Candidates

POSITION: Truck Driver (Maintenance)

OPENING DATE: November 19, 2012

CLOSING DATE: December 3, 2012

WORK HOURS: Full-time; 40 hours/week

BASIC FUNCTION OF THE POSITION

The incumbent drives a heavy water/fuel delivery truck to deliver water/fuel to office and residential buildings. The incumbent performs general driving duties and also operates a forklift when needed.

QUALIFICATIONS REQUIRED

NOTE: All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.

1. Completion of Primary School is required.
2. A minimum of two years of experience driving a heavy truck is required.
3. Level II (Limited knowledge) speaking/reading/writing English is required. Level III (Good working knowledge) speaking/reading/writing Nepali is required.
4. Good knowledge of local traffic rules and regulations is required. Good knowledge of Kathmandu and its surrounding areas is required.
5. The ability to operate a forklift is required.
6. Must possess a valid local driver's Class B and G license.

TO APPLY

Interested applicants must submit Application for Employment as a Locally Employed Staff (DS-174) or a current resume or CV that provides all information as found in the DS-174, and copies of other documentation (e.g., certificates, awards, copies of education certificates) that address the qualification requirements of the

position. The DS-174 can be downloaded from the US Embassy website:
http://nepal.usembassy.gov/about_the_embassy/job-opportunities.html

SUBMIT APPLICATION TO

Email: recruitkm@state.gov (write “**Application for Truck Driver (Maintenance)**” in the Subject Line)

Or

Human Resources Office
G.P.O. Box 295
Kathmandu, Nepal

(Please clearly mark your envelope as “Application for Truck Driver (Maintenance)”

WE ARE AN EQUAL OPPORTUNITY EMPLOYER